

Circulation Services Supervisor – Main Library, Charleston

Kanawha County Public Library system

Status: Full-time

Annual Salary: \$59,338.50

The Kanawha County Public Library (KCPL) is accepting applications for an exciting opportunity to work as the Circulation Services Supervisor. The Circulation Services Supervisor is responsible for overseeing the Circulation Services department at the Main Library in downtown Charleston, WV. KCPL has an operating budget of over \$9.4 million including over \$700,000 for materials, a newly renovated Main library, 9 branches and a new bookmobile.

Minimum Qualifications:

- Bachelor's degree from an accredited institution
- Four (4) or more years of experience working in public service
- Four (4) or more years of experience supervising a significant number of employees
- Analytical, organizational, customer service, and conflict resolution skills
- Considerable knowledge of computer programs and operations as they apply in daily workflow

Applications are available online at <https://www.kcpls.org/node/39056>.

Email [recruitment@kcpls.org](mailto:recruitment@kcpls.org) to apply for this job.

The Kanawha County Public Library is an equal opportunity employer.