**West Virginia Library Association**

**Continuing Education Grant Application**

**Name:**

**WVLA Member Since (must be a member for at least 1 year):**

**Current Position:**

**Library/Organization:**

**Address:**

**Telephone:**

**Email:**

**Continuing Education Opportunity:**

**Date of CE:**

**Rationale for Attending:**

**Brief Statement of Financial Need (This is kept confidential)( please be specific, such as hotel cost, conference fee, meals, and how much each item will cost):**

**Please be advised:**

* **Written approval of supervisor should accompany this form.**
* **Proof of attendance (e.g. receipt, certificate) should be submitted within 2 weeks of attendance.**
* **Recipients should write a brief article for WV Libraries describing the event.**
* **Submit application at least 3 weeks prior to event.**
* **Membership dues must be paid at time of receipt of application.**

**Submit application and supporting document to:**

**John Adkins, Chair**

**Schoenbaum Library**

**University of Charleston**

**2300 MacCorkle Avenue, SE**

**Charleston, West Virginia 25304**

**Or**

**johnadkins@ucwv.edu**