

June 3, 2016

Attending: Charles Bagley, Olivia Bravo, Judy Rule, Breanna Bowen, Gretchen Beach, Emilee Seese, Jessica Tapia, Majed Khader, Christine Lewis, Ann Farr, Myra Ziegler

Emilee called the meeting to order at 10:35am.

Minutes were accepted as presented.

President's Report—See attached. Emilee asked the board to approve honorariums for two speakers for fall conference—Nat DeBruin from the Northeast Documents Conservation Center for \$200 and for Patrick Sweeney from EveryLibrary \$1500. Gretchen moved to approve the honorariums. Majed seconded. All present voted aye. There is not a quorum, so this vote will have to be confirmed by email.

Vice President's Report—See attached. Kelly Funkhouser has asked for dates to be set for a dues cutoff and early bird rates for fall conference. Those days will be September 1st for dues and early bird registration will end on September 16th. Megan will need to give Olivia the paper forms by September 1st, so she can enter them in Star Chapter as quickly as possible to create less confusion when people begin registering for fall conference.

Treasurer's Report—See attached. Gretchen moved to approve checks 1115-1132. Jessica seconded. All present voted aye. There is not a quorum, so this vote will have to be confirmed by email.

Second Vice President Report—See attached. Star Chapter's membership numbers seem to be off.

Trustee Division Report—Dennis Taylor, who was a speaker at Spring Fling, is also going to speak at the Annual Conference. Charlie and Karen have been discussing other possibilities for programming as well.

Public Library Division Report—No report.

Friends Division Report—No report.

Academic Division Report—See attached.

Roundtable Report—See attached.

ALA Councilor—See attached.

Federal Relations Coordinator Report—See attached.

SELA Representative Report—SELA is excited about the joint conference, but they have a lot of questions. Most SELA members have never been to WV or to the Greenbrier. They are happy to answer any questions we have as well. Gretchen would like to have contact information for the person who will be in charge of programming within SELA.

WVLC Report—See attached.

Newsletter—Emilee reports that Jamie has a newsletter about ready to publish.

Nominating Committee Report-- See attached. Jessica moved we accept the slate of candidates. Gretchen seconded. All present voted aye. There is not a quorum, so this vote will have to be confirmed by email. Olivia suggested adding something to the membership form to allow people to indicate their interest in serving on the board.

Awards—The awards committee has received a good number of nominations, and will send out committee's recommendations for board approval via email. Judy proposed amending the description of the Rockefeller award to allow it to be given to legislators who advocate for libraries and propose library-friendly legislation. Gretchen moved to change the wording in the Rockefeller award from "passing legislation" to "proposing legislation." Charlie seconded. All present voted aye. There is not a quorum, so this vote will have to be confirmed by email.

Executive Director Task Force—See attached. Emilee shared Brian's thoughts about how the treasurer and an executive director could split duties to make sure that both positions are protected from financial misconduct, while also relieving some of the more time consuming duties from the treasurer. Ann and Myra reported that they didn't find a conflict with paying an Executive Director in the handbook or bylaws. The position may need to be added though, possibly in Policies and Procedures after the description of the treasurer's duties. Ann and Myra have drafted possible wording for this addition. (See attached.) If the Executive Board hires someone, it necessitates the creation of a selection committee. There could also be a section added to the handbook and bylaws for contract workers. The board should also consider just hiring someone and waiting until the kinks are worked out to formalize it in the handbook and bylaws. Myra and Ann recommend paying for an average of 5 hours per week or about ~\$5-6,000/ year. It will likely be easier to post this as a contract position, rather than strictly hourly. The amount of work and pay can be evaluated by the Board after a year. Myra and Ann will come to the September meeting with an advertisement. This will be an important meeting for all board members to attend.

The next meeting will be on September 1st at Nutter Fort Public Library.

Meeting adjourned at 12:13pm.